

Sample Certificate on Church Letterhead

Date _____ 2019

To the Diocese of Mid-America, REC
Cathedral Church of the Holy Communion
17405 Muirfield Drive
Dallas, TX 75287

To Whom It May Concern:

This letter is to certify that the Vestry of _____ (church name) _____ has adopted the attached Child and Youth Protection Policy, in conformity with the Diocesan Policy for the Protection of Children and Youth adopted at the 2019 Synod of the Diocese of Mid-America held in Dallas, TX.

Each vestryman present at the _____, 2019, meeting has

1. viewed the training videos provided by *MinistrySafe*.
2. reviewed the Diocesan Policy either at a special Vestry workshop designated for that purpose or independently under the oversight of the Rector or minister-in-charge.

Particular modifications/variances from the Diocesan template that apply uniquely to our parish layout or parish school operation are noted on a separate attached sheet.

The motion to adopt was made by _____

The second to the motion was made by _____

The vote was _____ in favor of adoption and _____ opposed to adoption

In attendance at the meeting were _____ of _____ Vestrymen. Anyone absent will complete the training module separately.

In addition, our parish clergy [and staff, teachers, and administration of our parish school or child care ministry] have completed their training on Child and Youth Protection, and they have viewed the training video from *MinistrySafe*. New personnel, as a part of their orientation, will be required to complete the training on Child and Youth Protection.

Rector or Minister-in-Charge _____ Date _____

Secretary _____ Date _____